

CHRIST LUTHERAN SCHOOL, INC.

248-01 Francis Lewis Boulevard, Rosedale, New York 11422

Telephone: (718) 525-6884, 8:00 A.M. – 4:00 P.M., Monday – Friday; Fax: (718) 525-0456
The Rt. Rev. Aubrey N. Bougher, STS, B.A., B.D., S.T.M., S.T.D., Headmaster (to June, 2015)
The Rev. Jack R. Whritenour, STS, B.Mus., M.Div., Headmaster Designate (from June, 2015)
Mr. Richard H. Liescheidt, B.S., Principal

GENERAL INFORMATION BULLETIN 2015-2016

CHRIST LUTHERAN SCHOOL is the parochial school of the Evangelical Lutheran Church of Christ, established by the congregation in 1965. One of many Lutheran parochial schools in the U.S.A., it continues the strong tradition of nearly 500 years of church-sponsored education in the Lutheran movement of the one, holy, catholic and apostolic Church of Our Lord Jesus Christ. He is the Center of and Purpose for Christ Lutheran School, and all education is seen as an unfolding of His will of love and mercy for His People, and His Law, which governs the universe. The 50th anniversary of this school's life is September 12th, 2015.

Christ Lutheran School meets all requirements for a non-public elementary school in the State of New York, is registered and incorporated under state law, and operates under a 1969 absolute charter from the Board of Regents of the State University of New York. All regularly called grade teachers hold a New York state teaching certificate, and all other teachers are competent in their particular field. Since the school is smaller than most, individual attention is given to each pupil so that he or she is developed academically and spiritually to the highest potential attainable.

It is the aim of the school to nurture the baptized with an elementary education which is academically superior within an atmosphere based on the Living Lordship of Jesus Christ. The school serves Kindergarten through 8th grade.

PURPOSES OF THE SCHOOL

- + To train the child to meet the situations of life through faith in God as revealed in Jesus Christ. (Naturally, we rely upon the home to encourage Christ-centered lifestyles).
- + To instruct our children in the fundamental secular subjects interpreted by the Word of God, thus preparing them for this life as well as the life to come.
- + To give children an education that will fulfill their lives and provide a firm basis in Christian attitudes, principles, and basic knowledge.
- + To maintain high standards of academic, moral, and religious training.
- + To teach and apply useful knowledge and basic skills.

REQUIREMENTS FOR ADMISSION

Admission to the school is open to all baptized Christians (or those whose parents pledge baptism within the year of their admission) who may be served within the limits of our space and academic requirements. A waiting list will be maintained for those who qualify but for whom there is no space when desired. Any child who will be 5 years old by December 31, 2015, may apply for admission for kindergarten. Those who satisfactorily complete one level may apply for admission into the next grade. All children applying for admission to Christ Lutheran School are subject to the entrance procedure which includes a non-refundable \$65.00 registration fee which must accompany each application for admission in addition to proof of immunization and a copy of the birth certificate, baptismal certificate and the latest previous school records. Re-registration of present students must take place by March 16th, 2015, in order to guarantee placement for 2015-2016. Current students receive a \$25 discount on the Re-Registration Fee if paid by March 16th. Certain standardized testing, in addition to parental acceptance of the Christian standards of the school and an interview with members of the School Board's Admissions Committee are necessary before a candidate is accepted for initial admission. Testing dates for new students are scheduled by appointment with the applicant. Tests are for all new applicants. Returning students' records are already on file. Christ Lutheran School does not discriminate against applicants on the basis of race, colour or national or ethnic background. New students' payments for Registration Fees must be in Cash or Money Order, as must be all payments by persons whose check payments have been returned by our financial institution.

FEES

In addition to the Registration (or Re-Registration) fee a \$285.00 non-refundable Comprehensive fee (\$250.00 for second and subsequent children in the same family) is required by April 15th, 2014. Those who registered on time but do not pay their comprehensive fee by April 15th must pay a late fee of \$25.00 (waived by the Headmaster for new students who register after the deadline), \$50.00 if May 1st or later. Those who do not pay these fees lose admission rights if all fees due are not paid by May 15th, and their seat is no longer held.

There are late fees on all tuition payments not received on time. Payments not received (with late charges) within 30 days of the due date result in the suspension of the student until paid or for ten days following which, if the amount is not paid, the student is permanently discharged from the school. Exceptions to this policy are granted only by the Headmaster, through personal consultation with the parents/guardians involved, in advance of the due date should problems arise. The fee for a returned check is \$50.00, and persons whose checks are returned must thenceforth pay all monies owed in cash or money order.

TUITION

The basic tuition payment for the 2015-2016 school is \$4,350.00. Tuition is payable on three different schedules, and may always be paid in advance. One tuition plan is to be chosen by July 31st, 2015 (or when a student is accepted), and followed throughout the school year:

Plan A - \$4,150.00 full amount due July 31st (\$200 off basic tuition). This plan is not available after July 31st.
Plan B - \$4,350.00, basic tuition (3-payment plan): Downpayment of \$1,400.00 due by July 31st, \$1,475 due Oct. 30th, & Feb. 1st. This plan not available after October 1st.
Plan C - \$4,500.00 (monthly plan, \$150 over basic tuition): \$650 Initial Tuition Downpayment due by July 31st, or at agreed date if registered later. Amount as stated due on the last day of each month, July to April. If payments begin on or before July 31st, this is \$385.

Tuition for a second child (sibling in same family) is \$100.00 less per annum on Plan A. On Plan B, second child \$125 less. On Plan C, \$125 less. For third or subsequent siblings, see Tuition and Fee Schedule. All monies to be received by the school are to be paid directly to the school office during office hours.

BEHAVIOUR AND UNIFORM CODES

A Code of Behaviour is distributed to all students and published for parents' signatures prior to admission. Strict discipline is maintained so that learning may be our chief activity. Corporal punishment (as defined in our policy sheets), however, is never used; discussion with students, punishment work assignments, parent discussions, demerits, detentions, and if necessary, suspension or expulsion are the means by which discipline is maintained. In all such cases, the decision of the Headmaster shall be final. Parents are encouraged to support the school discipline system in the home. All students shall abide by the uniform and dress code, published separately, and parents shall see that the required uniform items are purchased. Detailed information on all items is mailed to all students registered on or about August 1st.

OTHER INFORMATION

Students who arrive and depart by bus shall have such arrangement made by the school office. An After School Program (3:15 – 6:15 P.M.) is available; details of curriculum and fee schedules are in other literature (expected to be published by June 1st). Behaviour and uniform codes apply until a student reaches the place of his/her parentally-approved destination. An accurate telephone number to contact parents/guardians during the school day is required. Christ Lutheran School does not have facilities for either the highly gifted or learning disabled. Periodic testing and parent conferences will be used to advise parents about the best course for their children.

All students are required to receive religion courses from the headmaster and to worship daily in either classroom or chapel as directed by the school schedule and the Statement on Religious Policies.

For Grade _____

HOME TELEPHONE (_____) _____

Christ Lutheran School, Inc.

248-01 Francis Lewis Boulevard, Rosedale, New York, 11422

RE - REGISTRATION FORM 2015-2016

This form is only for Re-Registration of Current Students for the next school year, and is invalid if not submitted by 4:00 P.M., Monday, March 16th, 2015.

PLEASE PRINT ALL INFORMATION:

NAME OF PUPIL _____ Male / Female
Last First Middle Circle one

ADDRESS _____
Number Street Town Zip

DATE OF BIRTH _____ BIRTHPLACE _____
Mo/Day/Yr

DATE OF BAPTISM _____ CHURCH _____
Mo/Day/Yr Name of Church Denomination Location

PUPIL'S PRESENT CHURCH _____
Name of Church Denomination Location

FATHER (or guardian) NAME _____ MOTHER(or guardian) Maiden Name _____
NAME (First) (Middle) (Last) NAME (First) (Middle) (Last)

PLACE OF BUSINESS _____ PLACE OF BUSINESS _____

BUSINESS PHONE # (_____) BUSINESS PHONE # (_____)

COUNTRY AND DATE OF BIRTH _____ COUNTRY AND DATE OF BIRTH _____
(Mo/Day/Yr) (Mo/Day/Yr)

MEMBER OF _____ MEMBER OF _____
Name of Congregation Name of Congregation

ADDRESS _____ ADDRESS _____

PASTOR _____ PASTOR _____

How long have you been a member of this church? _____
How long have you been a member of this church? _____

OTHER CHILDREN IN FAMILY:

Name Date of Birth Grade School

List a daytime number that we can use in case of an emergency and parent or guardian cannot be reached.

Name Telephone #(_____) _____

\$40.00 RE-REGISTRATION FEE MUST ACCOMPANY THIS FORM BY DATE DUE.

Signature of Parent or Guardian

Rcvd: Date/by Whom

For Grade _____

HOME TELEPHONE (_____) _____

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REGISTRATION FORM 2015-2016

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NAME OF PUPIL _____ Male / Female
Last First Middle Circle one

ADDRESS _____
Number Street Town Zip

DATE OF BIRTH _____ BIRTHPLACE _____
Mo/Day/Yr

DATE OF BAPTISM _____ CHURCH _____
Mo/Day/Yr Name of Church Denomination Location

PUPIL'S PRESENT CHURCH _____
Name of Church Denomination Location

FATHER (or guardian)

MOTHER(or guardian)

Maiden Name _____

NAME _____
(First) (Middle) (Last)

NAME _____
(First) (Middle) (Last)

PLACE OF BUSINESS _____

PLACE OF BUSINESS _____

BUSINESS PHONE # (_____) _____

BUSINESS PHONE # (_____) _____

COUNTRY AND DATE OF BIRTH _____
(Mo/Day/Yr)

COUNTRY AND DATE OF BIRTH _____
(Mo/Day/Yr)

MEMBER OF _____
Name of Congregation

MEMBER OF _____
Name of Congregation

ADDRESS _____

ADDRESS _____

PASTOR _____

PASTOR _____

How long have you been a member of this church?

How long have you been a member of this church?

OTHER CHILDREN IN FAMILY:

Name Date of Birth Grade School

List previous schools attended by student applicant (If more space needed, use back of this form):

List a daytime number that we can use in case of an emergency and parent or guardian cannot be reached.

Name _____ Telephone # (_____) _____

**\$65.00 REGISTRATION FEE PAID IN CASH
MUST ACCOMPANY THIS FORM**

Rcvd: Date/by Whom

Signature of Parent or Guardian